

Data Protection and Privacy Policy Statement

This Data Protection and Privacy Policy sets out how the **HH Group** and all its subsidiaries use and protect any and/or information that you provide to the **HH Group** and all its related subsidiaries.

The **HH Group** and all its subsidiaries are committed to ensuring that your personal data and privacy is protected. To provide certain information by which you can be identified when using not limited to this website, and then you can be assured that it will only be used in accordance with our privacy statement.

The **HH Group** and all its subsidiaries may change this policy from time to time by updating this page and policy. To get the updated information, we recommend you check this page from time to time to ensure that you are being kept updated with all the changes.

This policy is effective from 11 December 2024.

What we collect

The **HH Group** and all its subsidiaries may collect the following information:

- Name and Job title.
- Company information including email address.
- Demographic information such as postal code, preferences and interests
- Other relevant information for order processing and coordination purposes which deemed necessary.

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send emails about new products, exclusive offers or other information which we think you may find interesting using the email address you have provided.
- We may contact you by email, phone, fax or mail.
- We may use the information to customise the website according to your interests.

Security

The **HH Group** and all its subsidiaries are committed to ensuring that your information remains secure. To prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added, and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We may use traffic log cookies to identify which pages are being used. This helps us analyse data about webpage traffic and improve our website to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser settings to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of other information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

The **HH Group** and all its subsidiaries will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

You may request details of personal information through our Data Protection Officer: Mr Travis Neo via email @ travis@hhstainless.com.sg which we hold about you under the Data Protection Act.

Thank you.

For and on behalf of **HH Group** and all its subsidiaries.